

Website Administration● **Domain Administration**

Razworks will require administration access to the Clients' Domain Registrar account. This will typically consist of the registrar name, an account username and password. Either the client or the current website hosting provider will deliver this information to Razworks.

● **Existing Website**

Razworks will require a full, complete backup of the current website. This can be delivered to Razworks via CD or DVD, or Razworks can download all the website files from the client's FTP server. Either the client or the current hosting provider will deliver this information to Razworks.

● **Current Provider**

If necessary, the client will authorize and instruct their current website hosting provider to cooperate with Razworks regarding information and materials for the client's website administration. The client will provide Razworks with the contact information of their current website hosting provider, and upon the client's request, Razworks will offer to contact the website hosting provider on the client's behalf.

● **Email**

- Razworks can host email POP mail for the client.
- Third party email servers, such as Microsoft Exchanged will be managed by Client's IT Department or a third party IT provider (network / telecom provider).

- Razworks will coordinate with the Client's IT Department or IT provider to configure DNS MX records.

● **Hosting**

The final website project will be hosted on a Razworks affiliated web host. Yes No

Training

Razworks will provide a total of _____ hours of training to select individuals (group training) on using the content management software applications, and various PDF or video training reference manuals.

Consultation

If additional and/or ongoing consultation is expected, it will be billed at Razworks' current hourly rate.

Development Overview

A Razworks website uses a specific production sequence, software and web host to enable efficiency, value and affordability. Anything outside the scope of work outlined in this document is subject to additional fees base upon our current hourly rate. Typically, domains and web servers must be hosted with or transferred to Razworks High Performance Hosting. The client may host their own website account and waive the Razworks Hosting requirement, however, an hour minimum charge will apply. Non-Razworks hosting requires PHP 4.2+, MySQL 4.1+, Linux with Apache 2+. Configuring Non-Razworks web servers will incur additional costs. Razworks High Performance Hosting uses the Fastest Hosting Servers in the Country.

● **Payment**

50 50% of the quoted price must be paid prior to beginning production.

Pay to the order of "Razworks" with one of the following:

- A check collected in person by Michael Rassel
- A check mailed to Razworks, 935 N Beneva Rd., Suite 609, #28, Sarasota, FL 34232
- *Credit Card Payment via PayPal or Google Checkout*

● **Discovery and Contract**

1. Project Discovery: *Discussion of preliminary goals, development outline, timeline, costs, etc..*
2. Complete Project Discovery in contract and sign contract.
3. Client provides Razworks with any and all sources, documents, images, etc., that will be used for the visual design and content.

● **Development**

The website project will be hosted on a temporary development domain owned by Razworks. When production is complete, the website will be transferred to the client's domain and web server.

● **Design**

- Design aspects primarily consist of defining color themes, web page layout, graphics and image design, CSS style sheets layout and formatting, and organization of content.

● **Administration**

- Administration consists of registering and/or configuring domains, configuring web hosting servers and databases, software installation and configuration, email account creation and configuration.

● **Coding**

- Coding and web application programming aspects typically include one or more of the following: HTML, CSS, PHP, XML, JavaScript, and/or ActionScript.

● **Special Development**

- *Advanced Design*: Animation, Flash animated interfaces, 3D renders and/or animation, sound creation or editing and video editing.
- *Advanced Functionality*: Photo Galleries and Slideshows, Video Players, Interactive Forms, Shopping Carts, Music Players, Calenders, Virtual Tours, etc.
- *Search Engine Optimization*: A broad scope of methodologies that help improve a websites ranking on Search Engine Results pages like Google.

● **Reviews and change orders are organized into a 30% - 60% - 90% draft process.**

Razworks will email the client when a draft is ready for review. Production will halt until the client responds to the draft presented by Razworks. Once the client communicates their desired actions, production will resume and Razworks will implement the client requests and post a **2nd** draft reflecting the client's requests. Three drafts are included in the quoted price. If after the final draft the client requests additional changes, additional drafts can be developed for our current hourly rate in addition to the quoted price. *Razworks clients are often satisfied with the first draft.*

Terms and Conditions

95 **Copy writing:**

The client will provide all text copy to be used in web page content. Unless otherwise stated in this document, Razworks authored copy writing is not included in the quoted price, but can be contracted for our current hourly rate.

100 **Images:**

Images and photos used in the website design and content will consist of one or more of the following: Client provided images, stock imagery and/or public domain imagery. (Razworks is not liable for licensing conflicts that can occur when using public domain images).

Website Hosting

105 Razworks websites are hosted on Razworks High Performance Hosting. An hour minimum charge will apply to any website that is to be hosted on a non- Razworks Hosting environment, and configuration for and of Non-Razworks web servers will incur additional costs based upon Razworks' current hourly rate. Non-Razworks hosting environments require PHP 4.2+, MySQL 4.1+, Linux with Apache 2+. Razworks makes no guarantees of compatibility with non-Razworks hosting environments.

Additional development

110 Any implementation outside the product description listed here can be subject to additional fees, based upon our current hourly rate.

Maintenance

The price quoted in this document guarantees initial setup only. Website Maintenance can be purchased from Razworks at our current hourly rate. Discounted Website Maintenance Subscriptions can be purchased from Razworks.com

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Search Engine Optimization (SEO) and Search Marketing

Unless otherwise noted, the price quoted in this document does not include SEO.

Search Engine Optimization can be purchased for an additional fee.

Search Engine Marketing (Google Adwords) can be setup for an additional fee.

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Google Adwords Pay Per Click can be managed for our current hourly rate.

Browser Compatibility

The price quoted in this document provides development for Firefox, Internet Explorer 7 and Safari web browsers. Development for compatibility with any other browsers can be contracted for our current hourly fee.

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Draft contingencies:

1st Draft: Production stops until the client reviews the draft and communicates with Razworks.

2nd Draft: Production stops until the client reviews the draft and communicates with Razworks.

Final Draft: Production stops until the client reviews the draft and communicates with Razworks.

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Razworks completes any change order for final draft and finalizes production.

Additional drafts will incur additional fees based upon our current hourly rate.

General Terms:

135 Notwithstanding anything to the contrary contained in this contract, neither Razworks nor any of its employees or agents, warrants that the functions contained in the Project will be uninterrupted or error-free. The entire risk as to the quality and performance of the Project is with the Client. In no event will Razworks be liable to the Client or any third party for any damages, including, but not limited to, service interruptions caused by Acts of God, the Hosting Service or any other circumstances beyond our reasonable control, any lost profits, lost savings or other incidental, consequential, punitive, or special damages arising out of the operation of or inability to operate this Project, failure of any service provider, of any telecommunications carrier, of the Internet backbone, of any Internet servers, client or client's site visitor's computer or Internet software, even if Razworks has been advised of the possibility of such damages.

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The Client agrees that the Client is solely responsible for complying with any laws, taxes, and tariffs applicable in any way to the Project or any other services contemplated herein, and will hold harmless, protect, and defend Michael Rassel and Razworks and its subcontractors from any claim, suit, penalty, tax, fine, penalty, or tariff arising from the Client's exercise of Internet electronic commerce and/or any failure to comply with any such laws, taxes, and tariffs.

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Pursuant to the Library of Congress definitions for artwork and media authorship and ownership, the copyright to original media composition(s) authored by Razworks are inherently owned by Razworks. The Client will be assigned rights to use the media compositions, once final payment under this agreement and any additional charges incurred have been paid. Rights to media, images, graphics, source code, development files, and software programs specifically are not transferred to the Client, and remain the property of their respective owners. Razworks and its subcontractors retain the right to display web applications, graphics, media and other design and/or media composition elements as examples of their work in their respective portfolios. All Projects will contain a copyright/legal statement with a link to Razworks' Web Site. The client may arrange to purchase licenses for exclusive use of the media composition or absolute ownership rights of the media composition. Original compositions that do not bare exclusive licenses may be used by Razworks in unrelated projects.

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The Client unconditionally guarantees that any elements of text, graphics, photos, designs, trademarks, or other artwork furnished to

160 Razworks for inclusion in the Project are owned by the Client, or that the Client has permission from the rightful owner to use each of these elements, and will hold harmless, protect, indemnify and defend Michael Rassel and Razworks and its subcontractors from any liability (including attorney's fees and court costs), including any claim or suit, threatened or actual, arising from the use of such elements furnished by the Client.

Razworks Obligations to Client

165 Razworks estimate of the cost to complete a project is based either on a fixed rate per task included in the proposal, or on an hourly rate. The cost calculation is an estimate only. Razworks will make every effort to ensure that the project is completed within the parameters stipulated in the proposal. However, should Razworks foresee any significant variation in the tasks or expected time required to complete the project, Razworks will cease further work on the project, and immediately discuss with Client the likely impact on the final cost and options, in writing, for proceeding.

170 Razworks will ensure that Client is informed about progress at all stages of the project.

Razworks and any of Razworks sub-contractors will keep confidential any information that Razworks obtain during the course of performing the project that relates to Client business or business practices.

175 Client Obligations to Razworks

Provided that Razworks has met all obligations as defined in the proposal, Client will pay any invoices rendered by Razworks by their due date (which will normally be within thirty (30) days of the date of the invoice). The payment schedule shall be as follows (unless otherwise agreed in writing):

- 180 • A deposit of 50% of the total cost upon acceptance of the proposal;
- Payment of 25% of the total cost upon publication of the website to the world wide web or two months (60 days) after acceptance of the proposal, whichever comes first; and
- A final payment of the outstanding balance upon completion of all work stipulated in the proposal and any enhancement variations.

185 Client and Client employees and/or sub-contractors will cooperate with Razworks consultants during the course of the project. Any request for information, content materials such as text, images or other media, or assistance, will be acted upon promptly.

Should Client become aware of any information that would have a material impact on this project, Client will notify us immediately.

190 Limitations and Liabilities

Razworks, Razworks employees, agents or sub-contractors will not be liable under any circumstances to compensate Client for any loss, injury or damage arising directly or indirectly from any act, omission, error, default or delay by Razworks in the performance of the Assignment, except in the case where Razworks is proven negligent, for which the following paragraph will apply.

195 Razworks will accept liability to damage to physical property or data where Razworks is proven to be negligent. Razworks' liability for negligence will be limited to the amount paid to Razworks by the Client for services rendered.

Site Ownership:

Proprietary Rights to Site:

200 The domain name will remain the property of the client and/or the legal registrant of the domain. All files, content and media within the Site will be property of the client and/or licensed to the client and/or respective licensees. Content and/or media authored by the client is inherently property of the client. Content and/or media authored by Razworks on the behalf of the client will be licensed to the client indefinitely, excluding music compositions and story compositions, which require individual licensing per composition. Content and/or media authored by third parties will be subject to those third party's licensing agreements.

205 Rights to Software:

Open Source Software used in this website is governed by the following licenses:

- 210 • Linux: GNU GENERAL PUBLIC LICENSE Version 2
- Apache: Apache License Version 2.0
- PHP: The PHP License, version 3.01
- WordPress: GNU GENERAL PUBLIC LICENSE Version 2
- Magento Commerce: Open Software License (OSL 3.0)
- NextGen Gallery GNU General Public License Version 2 or later
- Google XML Sitemap Generator: GNU GENERAL PUBLIC LICENSE Version 2
- 215 • Cforms II: GNU GENERAL PUBLIC LICENSE Version 2
- Google Analytics for WordPress: GNU GENERAL PUBLIC LICENSE Version 2
- All in One SEO Pack for WordPress: GNU GENERAL PUBLIC LICENSE Version 2
- Kimili Flash Embed: GNU GENERAL PUBLIC LICENSE Version 2
- WP Super Cache: GNU GENERAL PUBLIC LICENSE Version 2

220 Commercial software:

- JW FLV Video Player: Longtail Ad Solutions Commercial Software License: 30 Euros per domain.

Proprietary Rights to Software:

225 As a general rule, Razworks uses Open Source software for which proprietary rights cannot be applied. Proprietary software and/or software application modifications developed by Razworks are, by default, governed by the GPL license (General Public License) defining the works as open source. In the event that Razworks or any sub-contractors develop propriety software or applications that interface directly with Client propriety software and/or databases, the client will be granted indefinite licensing for the use of those software applications. Client may offer to pay a fee, at Razworks discretion, for the relinquishment of sole copyright and distribution rights of any proprietary software applications developed.

Intellectual Proprietary Rights

230 Pursuant to the Library of Congress definitions for creative authorship, ownership and copyrights, Razworks is inherently assigned intellectual property rights to any creative works produced by Razworks. Razworks hereby grants the client exclusive, indefinite licensing to use any and all creative works that Razworks produces specifically for the client. The client may apply for copyright and/or trademark protection for any creative works produced for the client by Razworks, in which case, Razworks may choose to relinquish the copyright ownership to the client at no additional charge; excluding music compositions, story concepts and invention concepts. Copyright and/or Trademark application submission, processing and fees will be the client's sole responsibility.

235 Client will be provided access to the source code for web sites developed, and will retain the right to use and modify the source code for their own purposes. Unless otherwise agreed in writing, clients will not have the right to resell any web site media or application developed by Razworks, or use the source code provided as the basis for development of future products for anything other than the client's own use.

240 Any copyright attributed to the client on the web site developed for the client will have reference to the content and business of the website, and not to the design or code for the website and media produced for the client by Razworks.

245 Intellectual property rights will not apply to stock media or open source files which may include but are not limited to CSS, PHP, HTML, XML, JavaScript, and or any applications that require such files to operate.

Mutual Indemnification

250 Each of the parties hereto agrees to indemnify and hold harmless each of the other parties against any loss or liability resulting from a violation of this Agreement on the part of the indemnifying party or causes of action or claims caused by or resulting indirectly from the Client use of the website which damages either the Client, Razworks, or any other party or parties. Such indemnification obligation shall include indemnification for any costs reasonably incurred by the indemnified party, including, without limitation, legal costs and reasonable attorney's fees. This indemnification and hold harmless agreement extends to all issues associated with the agreement between the Client and Razworks.

Termination of Contract Responsibilities

260 A final payment of the outstanding balance will be paid to Razworks upon completion of all work stipulated in the proposal and any enhancement variations. In the event of premature termination, the outstanding balance will be paid to Razworks for all work completed to date. Termination will be subject to the written specification prepared by Razworks and agreed to by the client. The cost of the specification shall be borne by the client unless otherwise agreed by Razworks.

265 Testing and evaluation by the client of the delivered product must be completed within 30 days of the final draft. Any elements identified during this period that do not comply with the original specification will be rectified by Razworks at no cost to the client. Any enhancement outside the original specification will be chargeable to the client at standard hourly rates. Razworks will not accept any liability for any elements not found to comply with the original specification after the 30 day warranty period has expired, but modifications will be made at standard hourly rates.

270 Razworks warrants that all web pages developed under this agreement will be operational in the Internet Explorer 7+, Firefox 2+ and Safari 3+ Internet Browsers, however third party software addons Adobe Flash Player 9+ and Adobe PDF Viewer 7+ may be required to view some content and/or media. Razworks does not warranty web page operational malfunctions related to specific media, applications and/or content layout. Razworks can no longer warrant web pages that have been edited by the client using the CMS. Razworks will not be liable for any third-party software used by the client in conjunction with the web site. Razworks will not be liable for any client and/or third party content and/or applications, that were not specifically installed by Razworks, that prevent the web site from operating. Razworks will not be liable for any client and/or third party content and/or applications that were installed by Razworks, but have been modified by the client. The website will be developed to be W3C XHTML and CSS valid, however Razworks does not guarantee all or any of the website's pages to pass W3C XHTML or CSS validations, particularly those web pages that have been modified by the Client.

280 **Termination After Acceptance of Site:** In the event of expiration or termination of this Agreement after acceptance of the Site pursuant to Section 6 and while RAZWORKS is providing Hosting Services, RAZWORKS shall download all materials on the Site to a medium provided by the CUSTOMER and deliver such materials to CUSTOMER within 48 hours (eastern standard time) of receipt of the Customer's medium. In addition, at no cost to CUSTOMER, RAZWORKS shall cooperate with CUSTOMER in assigning a new IP address to the Domain Name as CUSTOMER may request transferring all operations of the Site to a new host.

Dispute Resolution Considerations:

285 In the event of a dispute regarding the signed agreement between the parties, the parties agree to forward the dispute to arbitration in lieu of a court of law. The parties agree to use a list of arbitrators provided by the Federal Mediation and Conciliation Service. The parties will strike arbitrators until an arbitrator is selected. The arbitrator shall render a decision within 60 days of the final arbitration hearing. The cost of the arbitrator shall be split equally between the parties and the decision of the arbitrator will be final and binding.

Hosting: RAZWORKS shall provide Hosting Services to CUSTOMER. The term "Hosting Services" shall mean those certain services for storage of the Site on RAZWORKS supplied Servers and providing users Internet access to the Site. CUSTOMER shall pay the hosting fee as specified in the Proposal on the Effective Date and the first day of each calendar month thereafter, except as otherwise approved by RAZWORKS and CUSTOMER in writing. RAZWORKS shall have the right to increase the hosting fee on each annual anniversary of the Effective Date by providing written notice to CUSTOMER thirty (30) days in advance of the first day of such anniversary date, not to exceed 20%.

Costs not included in the standard shared hosting agreement are:

- Exceeding 100GB of monthly bandwidth usage, whereas \$1 will be charged per additional GB of bandwidth
- Exceeding 5GB of hard drive space, whereas \$10 will be charged per additional GB of hard drive space

Hosting upgrades available as of January 1, 2009 (availability and pricing is subject to change)

- Hosting upgrade 1 is semi-dedicated (50 users), with 10GB Harddrive and 100GB Bandwidth at \$149 per month.
- Hosting upgrade 2 is dedicated (10 users), with 20GB Harddrive and 200GB Bandwidth at \$549 per month.

Website Hosting and User Content Authoring

Razworks website hosting services may only be used for lawful purposes. Any use of these services that violates any local, state, federal, or international laws that may apply to Razworks, local jurisdiction, or any jurisdiction that the website may be subject to is strictly prohibited.

While using the services, client may not:

- Restrict or inhibit any other user from using and enjoying the Internet;
- Post or transmit any unlawful, threatening, abusive, libelous, defamatory, obscene, offensive, indecent, pornographic, profane, or otherwise objectionable information of any kind, including without limitation any transmissions constituting or encouraging conduct that would constitute a criminal offense, give rise to civil liability, or otherwise violate any local, state, federal or international law, including without limitation the U.S. export control laws and regulations, and laws protecting intellectual property including copyright, trademark, trade secret, misappropriation and anti-dilution laws;
- Post, publish, transmit, reproduce or distribute any information or software which contains a virus or other harmful component;
- Post, publish, transmit, reproduce, distribute or in any way exploit any information, software, or other material obtained through the service for commercial purposes (other than as expressly permitted by the provider of such information, software, or other material);
- Violate any other terms not specified in this document but published on www.razworks.com or www.simplehelix.com.

Refusal or Discontinuance of Service

Razworks reserves the right to refuse or discontinue service to anyone at Razworks' sole discretion. Razworks may deny client access to all or part of the service with 72 hour written notice if client engages in any conduct or activities that Razworks in its sole discretion believes violates any of the terms and conditions in this agreement. Razworks shall have no responsibility to notify any third-party providers of services, merchandise, or information, nor any responsibility for any consequences resulting from such discontinuance or lack of notification. Client agrees that Razworks has the right to monitor the service electronically from time to time and to disclose any information as necessary to satisfy the law, or to protect itself or its subscribers. Razworks reserves the right to refuse to post or to remove any information or materials, in whole or in part, that, in its sole discretion, are unacceptable, undesirable, or in violation of this agreement.

No Warranties

Razworks makes no warranties or representations of any kind for the services being offered. The service is provided on an "as is" and "as available" basis without warranties of any kind, either express or implied, including but not limited to warranties of title, non infringement, or implied warranties of merchantability or fitness for a particular purpose. No advice or information given by Razworks or its agents or employees shall create a warranty. Razworks provides no warranty that the service will be uninterrupted or error free or that any information, software or other material accessible on the service is free from viruses or other harmful components. Under no circumstances shall Razworks be liable for any direct, indirect, special, punitive, or consequential damages that result in any way from client's use of or inability to use the service, or for third parties' use of the service to access client's Web space, or to access the Internet or any part thereof, or client's or any third parties' reliance on or use of information, services, or merchandise provided on or through the service, or that result from mistakes, omissions, interruptions, deletion of files, errors, defects, delays in operation or transmission, or any failure of performance. If client is dissatisfied with Razworks service or any of its terms, conditions, rules, policies, guidelines, or practices, client's sole and exclusive remedy is to discontinue using the service. Client understands that by placing information on Razworks' servers that such information becomes available to all Internet users and that Razworks has no way of limiting or restricting access to such information or protecting such information from copyright infringement. Client assume total responsibility and risk for client's use of Razworks' servers and the Internet. It is solely client's responsibility to evaluate the accuracy, completeness, and usefulness of all opinions, advice, services and other information, and the quality and merchantability of all merchandise provided through Razworks or on the Internet generally.

Identification Information

Client agrees that the person(s) legally responsible for use of this account are at least 18 years of age. Client agrees to supply Razworks with a current and truthful name, postal address and telephone number for our records, and client has a continued obligation to keep this information current. Client also agrees that client is an authorized user of any credit card that client may supply to Razworks and agrees that Razworks has an obligation to fully investigate any possible fraudulent credit card use.

360 **No Interference with Operation of System**

Client agrees not to maliciously or intentionally interfere with the proper operation of the system, including but not limited to defeating identification procedures, obtaining access beyond that which client is authorized for, and impairing the availability, reliability, or quality of service for other customers. Client further agrees not to interfere with the proper operation of other systems reachable through the Internet, including any attempt at unauthorized access. Client agrees to follow the Acceptable Use Policy of any network or service client connects to.

365 Client agrees to adhere to system policies as published online by Razworks or Simple Helix, including restrictions on services available with each account type, restrictions on certain features, and all other policies designed to protect and enhance the quality and reliability of service of Razworks hosting. Client agrees to abide by any and all future Razworks and/or Simple Helix policy decisions.

Security

370 Client agrees that the security of the website and associated administration accounts are solely the client's responsibility. Client further agrees that if the security of any website accounts have been compromised in any way, Client will notify Razworks immediately in writing by registered mail, return receipted, to Razworks., 935 Beneva Rd., Suite 609, #28. Client shall be held fully responsible for any misuse or compromise to client's account for which Razworks is not properly notified. Client agrees that if any security violations are believed to have occurred in association with the website accounts, Razworks has the right to suspend access to the account pending an investigation and

375 resolution. Client also agrees that Razworks has the right to cooperate in any government or legal investigation regarding any aspect of our services, including services sold to client. Any use of our system to engage in software piracy or other violations of law will result in account suspension and be immediately reported to the appropriate authorities.

Backup of Data

380 Use of the hosting services and content management software is at the client's sole risk. Razworks is not responsible for files and data residing on the website account. Client agrees to take full responsibility for files and data transferred and to maintain all appropriate backup of files and data stored on Razworks servers. Data backups of shared hosting accounts are created daily at midnight in Los Angeles. Data backups of Semi-Dedicated and Dedicated hosting accounts are created hourly in Dallas. Custom data backups are created in Minneapolis at the events and/or time intervals specified in the contract. A standard hourly rate will apply to any data restoration that may be

385 requested.

Transmittal of Materials

Client agrees not to transmit unsolicited or prohibited advertising or other harassing or illegal materials through electronic mail, Usenet postings, or other Internet media. The use of Razworks hosting or any other service with reference to services obtained through Razworks , for unsolicited mass mailings, postings, or other activities considered an annoyance to others, commonly referred to as "spamming" is strictly

390 prohibited and may cause client's services to be terminated immediately and without warning and client will be held fully responsible for any damages to client, Razworks , or any other party or parties resulting from any such conduct.

Payment

395 Client agrees to supply appropriate payment for the services received from Razworks , in advance of the time period during which such services are provided. Client agrees that all setup fees are nonrefundable once setup is completed. Client agrees that until and unless client notifies Razworks of client's desire to cancel any or all services received, those services will be billed on a recurring basis if applicable. Client agrees that, if paying by credit card, prepayments will be billed and charged automatically, and that Razworks may apply the amount due to the provided card at any time.

400 **Prior Agreements**

This agreement supersedes any written, electronic, or oral communication client may have had with Razworks or any agent or representative thereof, and constitutes the complete and total web hosting agreement between the parties.

405 **Severability**

If any provision of this agreement is determined to be invalid or unenforceable, all other provisions shall remain in full force and effect and said provision shall be reformed only to the extent necessary to make it enforceable.

Applicable Law, Jurisdiction, and Service

410 This agreement shall be governed by the applicable laws of the State of Florida , USA ("Florida") and the United States of America. Client agrees that all services provided by Razworks shall be deemed to have been requested and provided in Sarasota County, Florida.

Acknowledgment

415 By placing and continuing to maintain or place information on Razworks servers, the client acknowledges having read the aforementioned terms and conditions, understanding such terms and conditions and agrees to be bound by them. This Agreement constitutes the entire understanding of the parties. Both parties upon renewal of services thereupon agree to any changes or modifications to this Contract. This Agreement shall be governed and construed in accordance with the laws of the state of Florida and of the Internet.

420 **Addendum**

The parties may modify the original agreement with a signed addendum. The addendum will list the additional services that will be added and/or the contract language to be modified. The addendum will also list any fees, instructions, timelines, terms and conditions associated with any additions.

425 **Agreement**

I agree to the production outline listed in this document and I have read the terms and conditions. I understand that any work not specified in this document is subject to additional fees, typically calculated at current hourly rate.

435 Client Signature

Date:

X _____

___/___/___

440

Razworks Signature

Date:

X _____

___/___/___

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Razworks, LLC | 935 N Beneva Rd., Suite 609, #28, Sarasota, FL 34232

941-685-8851 – raz@razworks.com